

ST. CLARE PARISH HALL

HOURLY FEES RENTAL

INCLUDES SECURITY 1 OFFICER
(4HRS. MINIMUM)

ADDITIONAL OFFICER: \$50/EACH

\$200 DEPOSIT

NO ALCOHOL ALLOWED.

\$125/HR. PLUS \$100 CLEANING

Day: _____ Time: _____

- The St. Clare Church Hall is used for **RECEPTIONS ONLY**. We do not permit civil Wedding ceremonies and/or Quinceañera blessings, religious services of any kind, nor political events. These types of functions **ARE NOT ALLOWED** in the hall or on the outside premises by any clergy, deacon, minister, nun/brother, a religious congregation, lay minister, Judge or JP.
- Security of hall is included in the price and is dependent upon the number of guests. The officers have the right to terminate the function due to a fight or any other violations included in the specific Non-compliance regulations and terms of this contract. Should it be deemed necessary by these officers, the City of San Antonio Police will be called. Per City of San Antonio ordinance, a video camera has been installed in the hall. This camera is placed for the protection of both the Renter's and the Lessor.
- Do not block fire exits; Keep all yellow taped areas clear of equipment, tables, decorations, ect. This is for the safety of the people in the event of a fire. Failure to comply will result in the loss of the deposit and lead up to the termination of the event.
- **No cooking is allowed on stove in the Hall kitchen.** *Kitchen area* is used to warm and serve food only with caterer's electrical pans, use of gas is not permitted. Renter's is responsible for cleaning, sweeping and mopping of the kitchen after using the facilities, leaving all trash bagged and *prepared for dumping.*

- The Renter's is responsible for setting up the tables and chairs. No member of Friends of St. Clare is responsible for any setup or take down of decorations, tables or chairs. It is the Renter's's responsibility to inform the Decorator and other hired help of this regulation.
- **By signing said waiver, Renter's agrees not to assess Liability to Lessor for injuries, damages and property loss to persons or property that may be sustained during the decoration of the hall.**
- Renter's shall not conduct or permit to be conducted on the leased premises any activities or events which violate the law, constitute a nuisance or hazard or any conduct of lewd or distasteful behavior. An attempt by Renter's to conduct or permit such activities or events shall be cause for immediate termination of this agreement rendering it non-binding by the Lessor. **It is Renter's responsibility to communicate all parties of the event the term of the contract, any violation of the contract will result in the forfeit of Renter's's deposit.**
- **NO SMOKING** is allowed in the Parish Hall. **Entrance should be by 'invitation only'**. Any child under the age of 18 must be accompanied by an adult to re-enter the building upon leaving.
- **Alcoholic Beverages.** No alcoholic beverages may be consumed outside the hall or on the premises during or after the event. No alcoholic containers may be taken out at the conclusion of the event. Dress code must be appropriate. No improper wear; e.g. bandanas, baseball caps, undershirts for outerwear, etc., are allowed
- The terms of this contract have been read. A copy of contract received by Renter's:
- _____
- This agreement between **St. Clare Catholic Church** (Lessor) and _____ (Renter's) is agreed on and executed on the _____ day of _____, 20_____.

OWNER'S/Agent's Signature: _____ Date: _____

RENTER'S Signature: _____ Date: _____

FR. RICHARD SAMOUR
PASTOR
Monday, November 5, 2018